



General Assistant

Job Description and
Person Specification



FARMS FOR
CITY CHILDREN

farmsforcitychildren.org

Job Description – General Assistant

Summary

The General Assistant will support the whole team, from housekeeping to kitchen, garden to farm, and will also cover some sessions with the children too.

Responsibilities and Accountability

- To cover colleagues in all roles when needed, including taking sessions with the young people.
- To support the farm team to create a safe, tidy and well managed environment for visiting children to flourish. This will include supporting the farm team with maintaining our gardens and caring for our livestock.
- To support the kitchen team in providing a high quality, nutritionally balanced, varied and healthy menu of home-cooked meals for visitors.
- To support the housekeeping team in ensuring the house is kept clean and tidy, the laundry is well managed, and toilets and handwashing facilities are kept clean and well stocked.

These duties are not exhaustive and you will be required to undertake other duties outside of this job description as required to fulfil the role.

Person Specification – General Assistant

Knowledge and Experience

Essential

- Great communication skills
- A flexible approach to work
- A good team worker

Desirable

- Experience of working with children and young people
- Experience of working with farm animals
- A working knowledge of gardening